

## **Monthly Bingo and Trust Account Event Log**

**NOTE:** This form must be completed in full at the end of every bingo event (ensure that all figures match those on corresponding Bingo Event Close-Out Summaries), and be available for inspection by the Saskatchewan Liquor and Gaming Authority at any time. A completed, signed copy of this form, and the original Bingo Event Close-Out Summary forms for all bingo events held during the month, must be forwarded to the Saskatchewan Liquor and Gaming Authority and POST MARKED NO LATER THAN THE 3RD DAY OF THE FOLLOWING MONTH.

Hall Name:							Registration Number:					Month/Year:			
Date	Event time	Licence number	Attendance	Gross Revenue [A]	Total prizes (including trust 2%) [D]	%	Event prize status D - (A x 70%) (For your information)	Running total prize status  (For your information)	Amount to charity (min. 20%) [G]	Shortage/ Overage [J]	Hall expense (A-D-G) [I]	Amount into trust [C]	Prizes paid from trust account [L]	Trust account balance Balance from previous month	
OFFICE USE:															

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Totals \$ \$								\$	\$	\$	\$	\$	\$	
Association Manager:(print name)					(signature)						Date completed:			

SLGA will retain the personal information on this form only as long as it is necessary to fulfill the purposes for which it was collected and in accordance with approved mandatory retention policies and schedules established with cooperation of the Saskatchewan Archives Board under The Saskatchewan Archives Act.